Approval of ECTS points for conference participation

The Danish rules on PhD studies allow PhD students to obtain ECTS points for conference participation. According to GSTS guidelines a maximum of 10 ECTS can be obtained for activities which are not ordinary formal PhD courses. Some activities can be handled as ad hoc courses where the student must describe the activity in a PhD course template with clear learning goals, and the local PhD programme chair must approve it.

As for obtaining ECTS in connection with conference participation; the requirements and procedure for approval of ECTS for conference participation are as follows:

The student must describe the activity in the template below, and PhD programme chair must approve it. ECTS credits cannot be awarded retrospectively since the credit system requires the student to plan ahead of a conference.

The requirements and procedure for approval of ECTS for conference participation for the PhDs in QGG are as follows:

- The conference must be a recognised international conference of the scientific field of the PhD student.
- Prior to the conference, the student and the main supervisor must discuss the expected outcome of the conference participation, and agree on clear formulated learning goals for the participation.
- To secure the learning goals the student can consider to
  - Prepare oral or poster/pitch presentations
  - Prepare questions for specific, relevant lecturers
  - Actively approach relevant researchers to start network or cooperation
  - Prepare for relevant lectures by reading latest publications about the topic
  - Write a one page report
  - Make a presentation in the section where the student is working

- A student may obtain a maximum of 5 ECTS in the total course portfolio for conference participation
- ECTS for each conference are equivalent to: a maximum of 1 ECTS for participation without presentation, and a maximum of 2 ECTS for participation with oral or poster/pitch presentation. One ECTS point corresponds to 25-30 hours of work

Personal information

Surname		First name (s)	
Department		Supervisor	
Telephone		E-mail	

Course information

Name/date of conference	
Participated with	Oral presentation ☐ Poster/pitch presentation ☐ No presentation ☐
Description of learning goals	
Description of how the learning goals are secured	

Signature PhD Student

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Signature Main Supervisor

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Signature Programme Chair

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